

---

# Mary Smith

1000 Main Street  
Atlanta, Georgia 31141  
555.555.5555  
marysmith@gmail.com



---

## PERSONAL MISSION STATEMENT

I am a lifelong Baptist who believes that serving God and neighbor is inherent to every Christian's calling to be faithful. I am passionate about preaching, missions, Christian education, and planning worship. I am relational, collaborative, organized, and creative. I was ordained (2012) to ministry by Small Baptist Church, Atlanta, Georgia.

---

## EDUCATION

- Master of Divinity** **2012**  
School of Divinity, Atlanta, Georgia  
Concentration: Congregational Ministry
- Bachelor of Arts** **2009**  
Baptist University, Atlanta, Georgia, Magna Cum Laude  
Major: Religion; Minor: Business Administration

---

## EXPERIENCE

- Associate Pastor, Small Baptist Church, Atlanta, Georgia** **2014-present**  
Responsible for the teaching and spiritual formation ministries of the church, including regular preaching and worship planning, organizing and leading community groups, supervising pastoral interns, providing congregational administration, and leading ministry to young adults.
- Pastoral Resident, Bigger Baptist Church, Atlanta, Georgia** **2012-2014**  
Preached regularly in Sunday services and engaged in weekly sermon preparation and analysis, planned weekly worship services and evening prayer services, developed church-wide seminars, led women's retreat centered on the theme of Sabbath, led singles' retreat centered on the theme of vocation, organized and coordinated mission projects including 2013 Habitat build
- Coordinator of Recruitment Services, School of Divinity, Atlanta, Georgia** **2009-2012**  
Primary service included managing all aspects of recruitment and admissions for three seminary programs as well as alumni relations, coordination of marketing efforts, and various student development activities.

---

## ADDITIONAL EXPERIENCES

- Guest Preacher:** First Baptist (Athens, GA), Second Baptist (Conyers, GA), Third Baptist (Rome, GA), Fourth Baptist (Statesboro, GA), University Baptist (Charleston, SC), College Baptist (Raleigh, NC)
- Plenary Speaker:** Baptist Chaplaincy Conference (2013), Ministry Retreat (2014), Young Scholars Retreat (2014), Baptist Women in Ministry (2015), National Baptist Organization Workshop (2016), Women in Ministry Conference (2017)

**Writer:** "Title of Article," in *Title of Book*, edited by Jane Doe (Publisher, 2015); "Title of Article," in *Review and Expositor* 112, no. 2 (Summer 2016): 100-120; numerous Bible studies and devotionals included in Baptist Publishers (Topics of those studies and devotionals).

---

## ONLINE RESOURCES

### Sermons

<http://www.buzzsprout.com/555/5555-sermon>

<http://www.buzzsprout.com/444/4444-sermon#2>

### Writings

"Title of Blog," Baptist Women in Ministry, [bwim.info.blog](http://bwim.info/blog)-Title of Article

"Opinion Piece," Baptist News Company, [bng.org.blog](http://bng.org/blog)-Opinion Piece

"Devotional," Baptist Publisher, [bappub.org.blog](http://bappub.org/blog)-Devotional

---

## PROFESSIONAL & COMMUNITY INVOLVEMENT

2015-present, Commission on Christian Heritage, Baptist Worldwide Organization

2014-present, Convener, Peer Learning Group, National Baptist Organization

2014-present, Georgia Baptist Women in Ministry

2012-2014, Committee on Business, State Baptist Convention

2011-2012, Gwinnett County Food Pantry, Treasurer

## AWARDS & HONORS

2010, 2013, Who's Who in America, Academic Administration

2009, Jones Award, School of Divinity

2008, Graduate Award, Baptist University

2007-08, National Baptist Organization Leadership Scholar

2007, Baker Award, Baptist University

2006, Smith Award, Baptist University

---

## REFERENCES

Dr. Pam Durso, Executive Director  
Baptist Women in Ministry  
[pamdurso@bwim.info](mailto:pamdurso@bwim.info); 555.555.5555

Dr. Bill Thomas, Professor  
School of Divinity  
[bill.thomas@sofd.org](mailto:bill.thomas@sofd.org); 555.555.5555

Dr. Sarah Brown, President  
Worldwide Baptist Organization  
[sbaker@wwbaptist.org](mailto:sbaker@wwbaptist.org); 555.555.5555

Dr. Christopher Williams, Senior Pastor,  
First Baptist, Atlanta, Georgia  
[christopherwilliams@fbcatlanta](mailto:christopherwilliams@fbcatlanta); 555.555.5555